

# Scholarship Policy

## Manaleo Hawaiian Cultural Foundation 501c (3)

The Manaleo Hawaiian Cultural Foundation (the “Organization”) has developed its scholarship program to further the Organization’s charitable purposes by providing postgraduate financial assistance to Northern California’s high school seniors to provide them with an opportunity to learn and appreciate the music, dance, culture, history and humanities of Hawaii and its heritage. The scholarships are meant to provide the recipients with educational opportunities that they would not otherwise receive if they had not received the awards. It is intended that the recipients benefit from the awards, not the Organization or educational institution from which learning will occur.

### Eligibility

Awards are primarily based on the applicant’s interest and motivation in advancing his or her education in Hawaii’s music, dance, culture, history or humanities and personal achievements toward this end. Applicants for the scholarship program must meet the following criteria:

- High school seniors graduating in the Spring and attending full-time postgraduate education in an accredited college or trade/vocational school in the Fall.
- The applicant’s major course of study must be in one of the following areas of Hawaiian studies: Music, Dance, Language, Culture, History, or Humanities.
- The applicant must have maintained a 2.8 or greater gpa in order to qualify.

An individual or a family may apply for a scholarship. The Organization will award up to one scholarship per student per year.

### Application Process

If you feel you would like to apply for a scholarship, you may obtain an application on our website at [www.manaleohcf.org](http://www.manaleohcf.org) or by requesting an application at the following address: Manaleo Hawaiian Cultural Foundation, P.O. Box 10009, Napa, Ca. 94581. Applications must be legibly printed in ink or typewritten and signed by a parent or legal guardian. Applications received will be held for review until the next Scholarship Committee meeting.

### Committee Review Process

The Organization's board of directors selects a diverse group of individuals from the community to participate on the Scholarship Committee. Awards will be disbursed until the available funding limits have been reached.

\*Without exception, no award recipient may have a familial relationship with any Scholarship Committee member, fund contributor, or the directors and officers of the Manaleo Hawaiian Cultural Foundation.

### Notification of Awards

The Scholarship Committee will usually notify the recipient through a letter upon the Scholarship Committee's decision to award a certain individual.

### Scholarship Disbursements

Scholarships are typically made once each year in August. Disbursements are made only to those applicants who have met the specific requirements of the scholarship program. Disbursements are typically made to the institution; however, the Organization reserves the right to distribute the funds directly to the award recipient or to make partial payments to the institution and recipient if the circumstances are special and deem this necessary.

The distributions for scholarships awarded each year are based on the Organization's spending policy as set by the board of directors from time to time.

### Renewals and Reapplication Requirements

Financial assistance may be renewed as long as the recipient continues to make diligent efforts and demonstrates increasing progress in his/her studies with maintaining merit of a 2.8 gpa or above. Failure to do so will jeopardize their renewal assistance.

All recipients will be required to reapply for consideration each year. This will involve completion of the application for assistance and the process of reviewing the recipient's progress to date. Award levels shall be reviewed and adjusted based on available funding limits.

### Non-Discrimination Policy

The Organization does not discriminate on the basis of race, color, national or ethnic origin in the administration of its scholarship program and activities.

# MANALEO HAWAIIAN CULTURAL FOUNDATION

(A California 501 (c) (3) nonprofit corporation)

## SCHOLARSHIP APPLICATION

Name of Applicant

\_\_\_\_\_

Parent/Guardian

\_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Zip \_\_\_\_\_

Applicant's High  
School \_\_\_\_\_

Name of college or trade/vocational school applicant will be attending in the Fall (or  
name of college or school attending, if  
reapplying) \_\_\_\_\_

High school GPA (or college/school GPA if  
reapplying) \_\_\_\_\_

Daytime phone number \_\_\_\_\_ Evening phone  
number \_\_\_\_\_

*Please be assured that all information you provide, including this application itself, will be held in the strictest confidence. Please also understand that, although we do not want anyone to be denied financial assistance, Manaleo Hawaiian Cultural Foundation does have limits on the number and amount of assistance it can provide to its applicants.*

Please answer the following questions:

1. Please tell us about an educator that you admire and what impact the educator has made on your life.
2. Please answer the following two questions in essay form:
  - What is your Hawaiian studies-related major and what do you wish to accomplish by choosing this major?
  - What do you think defines a person as being "Hawaiian"?

3. Please provide us with a list of your achievements and extra-curricular activities including the following:

- Community service
- Performances (Public and Private)
- Recognitions, honors and awards
- Hobbies/Sports

4. How will the scholarship provide you with an educational opportunity that you would not otherwise have if you did not receive the scholarship?

Please send this Scholarship Application, answers, essays and a copy of your college letter of acceptance to:

Manaleo Hawaiian Cultural Foundation  
Scholarship Program  
P.O.Box 10009.  
Napa, Ca. 94581

Applications must be received by July 31, 2009. Incomplete applications may not be reviewed and could be disqualified.

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Signature of Applicant

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Date of Application

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Signature of Parent/Guardian (if applicant is a minor)

*Nondiscriminatory Policy: Manaleo Hawaiian Cultural Foundation does not discriminate on the basis of race, color, national or ethnic origin in the administration of its scholarship program and other activities.*  
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